Wednesday 30 March 2022

*You are hereby summoned to attend a Meeting of Mellor Parish Council, for the purpose of transacting the under-mentioned business on*

***THURSDAY 07 APRIL 2022 at St. MARY’s Cof E PRIMARY SCHOOL, Brundhurst Fold,Mellor***  *commencing at 7.00 p.m.*

Local Government Act 1972

**MELLOR PARISH COUNCIL**

**AGENDA**

1. **To receive and approve apologies for absence**
2. **To receive declarations of pecuniary or personal interest**
3. **Adjournment for Public Session (Max 5 minutes per person)**
4. **To resolve to confirm the Minutes of the Annual Parish Meeting and the Parish Council Meeting both held on 03 March 2022**
5. **Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY**
6. **To consider and approve any response to be made to Planning Applications**

* **3/2022/0198 Spread Eagle Hotel – new signage – Objection sent by Clerk**
* **3/2021/1235 Cunliffe Moss Farm – outdoor exercise area for dogs, change of use, Ramsgreave PC ward, access via Saccary Lane**
* **3/2022/0142 – Abbot Quarry, Abbot Brow – conversion of former smithy to 1 bed dwelling** emailed to Members 24.03.2022
* **3/2022/0267 – Woodfold Park Stud – change of occupancy & resident consent from 3/2007/0252** emailed to Members 28.03.2022
* **Any update on Ribble Valley Local Plan Consultation**

1. **Financial Matters and Accounts To approve: Bank balances £42,394.76 + £26,094.41 MVH Floor fund + £1,199.72 Scholarship Fund + £74.52 investment Account**

**To consider & approve; Invoices for payment since 03.03.22**

1. **EDF War Mem lights DD 1 month £12.06**
2. **Parish Clerk salary March £440.70**
3. **Lancs Ass of Local Councils subs 2022/23 £424.52**
4. **Easywebsites monthly DD for support £32.40**
5. **Wallace Landscaping Ltd – play area £320.00** invoice awaited
6. **Charge My Street – MCA car park, previous cheque not sent £600.00** Members to note Credit Note received £600.00, **consider and approve to write off the outstanding debt**

**No further invoices beyond schedule at time of agenda**

1. **To consider any actions regarding reserves held against MVH floor damage**
2. **To consider and approve Financial Regulations for Mellor Parish Council** Finance Working Party will recommend their Report on this item
3. **To consider and approve members of Finance Committee for Mellor Parish Council** Finance Committee Terms of Reference approved June 2021
4. **To consider and approve Expenses Payments to Cllrs. & Staff and to approve homeworking allowance for Clerk**
5. **To consider and approve Standing Orders for Mellor Parish Council** Chairman, Vice Chairman & Clerk will recommend a Report on this item
6. **To consider and approve a publication scheme for Mellor Parish Council –** Draft circulated
7. **To consider and approve an Equality Policy for Mellor Parish Council** Draft Policy circulated
8. **To consider and approve any actions following any Report from the Play Area Working Party including update on monitoring of antisocial behaviour and to consider request for additional surfacing to enable use by less able children**
9. **To consider and approve any actions for the Grassed Area Project & grant applications for this** Members to note that Lancashire Environmental Fund Green Grant application may be known at date of meeting

**a. To approve any changes to the outline draft plans recommended by the Working Party for improvements to the area and to consider and approve any estimates**

1. **To consider and approve any actions for recruitment of an Assistant Clerk** Members to note that applications closed 25.03.2022, Clerk to update the meeting
2. **A) To consider and approve any actions for Mellor Community Association: and to accept any report regarding the floor at Mellor Village Hall. *Members* *to note that MCA Minutes are on their website*** <https://e-voice.org.uk/mellorvillagehall/minutes-of-last-mca-meeting/>

**B) To consider and approve permission for the erection of a flagpole at Mellor Village Hall (**details awaited) Members to note that a grant was approved and paid to MCA, but flagpole was not permitted until details have been approved

1. **To consider and approve any actions from the Jubilee Working Party to commemorate HM Queen’s Platinum Jubilee**
2. **A) To consider and approve any actions for installation of a defibrillator inside the former BT phone box on Mellor Lane and to approve any budget for this work, including type of equipment**

**B) To receive any update regarding potential for defibrillator at One Stop shop – Cllr. Marsden**

Cllr. Venables circulated a discussion document on this item

1. **To consider and approve any appropriate actions to address speeding throughout the Parish and to receive any report LCC Highways Conference 19.03.2022 also update from LCC Officers regarding latest Speed Indicator Devices** (circulated to Members 24.03.2022**.**
2. **To consider and approve any collated response to LCC Walking & Cycling Survey** Circulated to Members 25.03.2022
3. **To consider and approve any requests for cost & budget for grit bins, small signs etc from Lancashire County Council Highways, (**Order for items on offer sent 28.03.22 )
4. **To consider and approve any actions and responsibilities following the Open Meeting regarding Green Energy 02.04.2022 –**
5. **To consider and receive any Report from the Working Party for Village Enhancements**
6. **To receive an update from the Working Party regarding Social Media presence for Mellor Parish Council**
7. **To consider and approve any response to Mellor Methodist Church regarding future room hire**
8. **To receive update reports regarding:**
9. **Ownership of land at bench opposite 29 MellorBrow**
10. **Road subsidence Saccary Lane (**Clerk has chased up with LCC Highways)
11. **Potential for CCTV in the Parish – Cllr. Mellor**
12. **Replacement perspex for Notice Board at Carter Fold – Cllr. Venables**
13. **Mellor 2020 Footpath Project including any update from LCC Rights of Way Team regarding publicity & maps**

**21 . To receive reports from meetings**

1. **LCC Report – any matters of note regarding Mellor – LCC Cllr. Schofield**
2. **RVBC Report by Borough – Cllrs. Brunskill & Walsh**

**22.Matters brought forward by members and Staff FOR INFORMATION ONLY**

**23. To note the next Meeting will be held 05 May 2022, together with Annual Parish Council Meeting, then Thursday 09 June 2022 (a week later than usual due to Jubilee Celebrations)**

Teresa Taylor (Parish Clerk)